



# UNIVERSITY OF SARGODHA

Office of the Controller of Examinations

Ref: ACE (SSC-I) 5400

Dated: 11/11/2025

## NOTIFICATION

It is notified for the information of all concerned that the schedule for submission of admission forms / data of 8<sup>th</sup> Semester regular & retake final examinations of the programs of all affiliated colleges under semester system is given below:

Last date to submit admission data with Single fee: **19 November 2025**  
Last date to submit admission data with Double fee: **21 November 2025**  
Last date to submit admission data with Triple fee: **25 November 2025**

Sr. No.	Program / Discipline	Fee Rate
1.	BBA (Hons) / BS (4-Year Program) Having Practical Exam	Rs.8500/-
2.	BBA (Hons) / BS (4-Year Program) Not Having Practical Exam	Rs.8000/-
3.	Repeat / Retake (Per Course)	Rs.3000/-
4.	Official Transcript Issuance Fee for all Programs	Rs.1500/-

### Procedure to Submit Admission Data of Students:

1. The colleges will submit online admission forms of their students through online college admission portal <http://121.52.153.212:86/login> already assigned to the focal persons of concerned colleges.
2. Fee Challan will be generated if students' profile is completed over online admission link.
3. After successful submission of online admission form, it is mandatory to print and submit signed hard copy of attested admission forms along with original fee challan, copy of CNIC, copy of Registration Card and copy of Matric & Intermediate Certificates of all students collectively duly forwarded by the Principal to the Assistant Controller of Examinations, Semester System Colleges-I (SSC-I) Office of the Controller of Examinations, University of Sargodha within due date.

### Note:

4. The fee must be deposited in any branch of Habib Bank Limited in account number **00427991796403** or Bank Al-Falah Transact (Company Code: UOSCA) on computer generated bank challan. Demand Draft, Banker's Cheque, and hand written bank challan etc. will not be acceptable.
5. Fine Rs.1000/- per college / per day will be charged after expiry of closing date with triple examination fee.
6. For any query regarding Admissions / Roll Number Slips, focal person of the college can contact the office at e-mail **controller.term@uos.edu.pk**.
7. The admission data must be uploaded on above mentioned link. No excel sheet data will be acceptable.
8. The admission form must contain the particulars, CNIC, home address, mobile number and e-mail address of the each student. Mobile number and e-mail address on the admission forms of the affiliated college institute shall not be accepted.
9. Tentatively exam will be commenced w.e.f. **30-12-2025**.

(Dr. Rehana Ilyas)  
Controller of Examinations

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